



PARA Annual General Meeting Minutes
Virtual Meeting via Zoom
Tuesday, November 16, 2021

ATTENDEES

PARA Executive Board

Dr. Lauren Bilinsky, President
Dr. Kieran Steer, Vice President Community & Internal Relations (VPCIR)
Dr. Tamara Yee, Vice President Operations & Finance (VPOF)
Dr. Lenka Stafli, Calgary & Southern Alberta Ambassador (CSAA)
Dr. Amro Qaddoura, Edmonton & Northern Alberta Ambassador (ENAA)
Dr. Victoria Nkunu, Alberta Medical Association Ambassador (AMAA)
Dr. Franco Rizzuti, Past President

PARA Assembly Delegates – University of Alberta

Dr. Ekua Agyemang	Dr. Dhruv Pandey	Dr. Tanner Steed
Dr. Scott Anderson	Dr. Brandon Rosvall	Dr. Orysya Svystun
Dr. Daniel Koerber	Dr. Gurkaran Sarohia	Dr. Rachel Wang
Dr. Henry Li	Dr. Amanda Stanton	

PARA Assembly Delegates – University of Calgary

Dr. Parthiv Amin	Dr. Skye McIntosh	Dr. Lily Sun
Dr. Jennifer Dvorak	Dr. Christopher Newell	Dr. Ahmer Wali
Dr. Sarah Frehlich	Dr. Nathan Rider	Dr. Miranda Wan
Dr. Harleen Ghuttora	Dr. Meagan Roy	Dr. Cindy Jiaxin Xue
Dr. Landon MacGillivray	Dr. Leah Rusnell	

PARA Staff

Mr. Rob Key, Chief Executive Officer
Ms. Tara Madden, Director of Communications and Member Affairs
Ms. Emma Frieser, Member Services Coordinator
Ms. Adrienne Hill, Communications Coordinator
Ms. Robin Raworth, Member Services Coordinator

REGRETS

PARA Executive Board

Dr. Laura Morrison, Vice President Leadership & Education (VPLE)

PARA Assembly Delegates – University of Alberta

Dr. Valerie Lai

Motions:

BIRT the 2021-2022 PARA membership accepts the November 16, 2021 PARA Annual General Meeting Agenda as presented.

**Motion: Dr. Scott Anderson
Seconded: Dr. Orysya Svystun
Carried.**

BIRT the 2021-2022 PARA membership accepts the December 1, 2020 PARA Annual General Meeting Minutes as presented.

**Motion: Dr. Parthiv Amin
Seconded: Dr. Victoria Nkunu
Carried.**

BIRT the 2021-2022 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2021 as reviewed by Kingston, Ross, Pasnak LLP.

**Motion: Dr. Tamara Yee
Seconded: Dr. Parthiv Amin
Carried.**

BIRT the 2021-2022 PARA membership rescind in its entirety the existing PARA Bylaws replacing them with the amended PARA Bylaws presented at this Annual General Meeting.

**Motion: Dr. Franco Rizzuti
Seconded: Dr. Parthiv Amin
Carried.**

BIRT the 2021-2022 PARA membership reappoint the accounting firm of Kingston Ross Pasnak LLP as external accountants for PARA's fiscal year ending June 30, 2022.

**Motion: Dr. Tamara Yee
Seconded: Dr. Scott Anderson
Carried.**

BIRT the 2021-2022 PARA membership adjourns the November 16, 2021 Annual General Meeting.

**Motion: Dr. Parthiv Amin
Carried.**

Action items:

No action items.

1. **Call to Order**

- a) Dr. Bilinsky called the meeting to order at 5:16 p.m.
- b) Dr. Bilinsky respectfully acknowledged that this meeting is taking place on Treaty 6, Treaty 7 and Treaty 8 territory, traditional gathering places for diverse Indigenous peoples.
- c) November 16, 2021 Annual General Meeting Agenda
 - Motion for approval

BIRT the 2021-2022 PARA membership accepts the November 16, 2021 PARA Annual General Meeting Agenda as presented.

Motion: Dr. Scott Anderson
Seconded: Dr. Orysa Svystun
Carried.

- d) December 1, 2020 Annual General Meeting Minutes
 - Motion for approval

BIRT the 2021-2022 PARA membership accepts the December 1, 2020 PARA Annual General Meeting Minutes as presented.

Motion: Dr. Parthiv Amin
Seconded: Dr. Victoria Nkunu
Carried.

2. **A look back at the past year**

- a) 2020-2021 Annual Report

Dr. Rizzuti provided a brief overview of the work that was completed in the 2020-2021 year. The overview included updates on the following:

COVID- 19

- PARA was able to move quickly shifting to remote work for staff.
- PARA was one of the first provincial housestaff organizations (PHOs) to create an online resource page to act as a central hub for information from PARA and our partners for PARA members.

Equity, Diversity and Inclusivity Working Group

- The Equity, Diversity and Inclusivity Working Group continued to review internal programming and provide direction to PARA.

- b) PARA Financial Statements for fiscal year ending June 30, 2021

Dr. Yee provided a brief overview of the financial statements.

- No concerns were raised by the External Accountants.
- Motion for receipt.

BIRT the 2021-2022 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2021 as reviewed by Kingston, Ross, Pasnak LLP.

Motion: Dr. Tamara Yee
Seconded: Dr. Parthiv Amin
Carried.

3. The way ahead for this year

- a) Dr. Rizzuti proposed changes to the PARA By-laws, proposed changes can be found in the Annual General Meeting package and included:
- Changing the title of the Human Resources Committee to the Employee Relations Committee
 - Updating the wording of 11.6.8 to allow for virtual meetings.
 - The addition Equity, Diversity, and Inclusivity Working Group as a Standing Committee (EDIC)
 - Motion for approval

BIRT the 2021-2022 PARA membership rescind in its entirety the existing PARA Bylaws replacing them with the amended PARA Bylaws presented at this Annual General Meeting.

Motion: Dr. Franco Rizzuti

Seconded: Dr. Parthiv Amin

Carried.

- b) External Accountants for PARA's fiscal year ending June 30, 2022
Dr. Yee provided an overview of the work of the current External Accountants.
- Motion for appointment.

BIRT the 2021-2022 PARA membership reappoint the accounting firm of Kingston Ross Pasnak LLP as external accountants for PARA's fiscal year ending June 30, 2022.

Motion: Dr. Tamara Yee

Seconded: Dr. Scott Anderson

Carried.

- c) Year ahead – Major Focuses for 2021-2022
Dr. Bilinsky updated the general membership on the major areas of focus for the coming year. These areas will include member engagement, negotiations, wellbeing and relationship building with our partners.

Resident physicians are asked to please reach out to PARA with any questions or concerns.

4. Adjournment

BIRT the 2021-2022 PARA membership adjourns the November 16, 2021 Annual General Meeting.

Motion: Dr. Parthiv Amin

Carried.

The meeting adjourned at 5:53p.m.