



Annual General Meeting Minutes

Tuesday, November 28, 2023

Virtual Meeting via Zoom

ATTENDEES:

PARA Executive Board

Dr. Tamara Yee, President
Dr. Daniel Koerber, Vice President Operations & Finance (VPOF)
Dr. Brandon Christensen, Calgary & Southern Alberta Ambassador (CSAA)
Dr. Bradley Rutherford, Edmonton & Northern Alberta Ambassador (ENAA)
Dr. Joshua Jones, Alberta Medical Association Ambassador (AMAA)
Dr. Nathan Rider, Past President

PARA Assembly Delegates – University of Alberta

Dr. Bri Adamson	Dr. Megan Kirkland	Dr. Brett Rouault
Dr. Sarah Almas	Dr. Jessica Krahan	Dr. Ojas Srivastava
Dr. Sydney Candy	Dr. Scott Mackay	Dr. Amanda Stanton
Dr. Mathew Gorman	Dr. Julia Pearson	

PARA Assembly Delegates – University of Calgary

Dr. Alynne Edmondson
Dr. Christopher Newell
Dr. Nadejda Popov
Dr. Meagan A. Roy

General Members

Dr. Chelsea Gilbert	Dr. Emily Macphail	Dr. Antoine Sylvestre-Bouchard
Dr. Jacqueline Hiob	Dr. Elaine Poon	Dr. Jaymie Walker
Dr. Stephanie Koper	Dr. Lenka StafI	Dr. Haochen Jack Yan

PARA Staff

Mr. Courtney Murphy, Chief Executive Officer
Ms. Tara Madden, Director of Member Affairs
Ms. Kiersten Doblanko, Manager of Communications
Ms. Adrienne Hill, Communications Coordinator
Ms. Robin Raworth, Member Services Coordinator
Ms. Ravneet Sekhon, Member Services Coordinator

REGRETS:

PARA Executive Board

Dr. Chloe Lim, Vice President Community & Internal Relations (VPCIR)
Dr. Sarah Cook, Vice President Leadership & Education (VPLE)

Motions:

BIRT the 2023-2024 PARA membership accepts the November 28, 2023 PARA Annual General Meeting Agenda as presented.

Motion: Dr. Meagan Roy

Seconded: Dr. Brett Rouault

Carried.

BIRT the 2023-2024 PARA membership accepts the November 15, 2022 PARA Annual General Meeting Minutes as presented.

Motion: Dr. Christopher Newell

Seconded: Dr. Brett Rouault

Carried.

BIRT the 2023-2024 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2023 as reviewed by Kingston, Ross, Pasnak LLP.

Motion: Dr. Bradley Rutherford

Seconded: Dr. Megan Roy

Carried.

BIRT the 2023-2024 PARA membership reappoint the accounting firm of Kingston, Ross, Pasnak LLP. as external accountants for PARA's fiscal year ending June 30, 2024.

Motion: Dr. Bradley Rutherford

Seconded: Dr. Megan Roy

Carried.

BIRT the 2023-2024 PARA membership adjourns the November 28, 2023 Annual General Meeting.

Motion: Dr. Brandon Christiansen

Carried.

Action items:

No action items.

1. Call to Order

- a) Dr. Yee called the meeting to order at 5:18 p.m.
- b) Dr. Yee respectfully acknowledged that this meeting is taking place on Treaty 6, Treaty 7 and Treaty 8 territory, traditional gathering places for diverse Indigenous peoples.
- c) November 28, 2023 Annual General Meeting Agenda
 - Motion for approval

BIRT the 2023-2024 PARA membership accepts the November 28, 2023 PARA Annual General Meeting Agenda as presented.

Motion: Dr. Meagan Roy

Seconded: Dr. Brett Rouault

Carried.

- d) November 15, 2022 Annual General Meeting Minutes
- Motion for approval

BIRT the 2023-2024 PARA membership accepts the November 16, 2022 PARA Annual General Meeting Minutes as presented.

Motion: Dr. Christopher Newell

Seconded: Dr. Brett Rouault

Carried.

2. A look back at the past year

- a) PARA Financial Statements for fiscal year ending June 30, 2023

Dr. Koerber provided a brief overview of the financial statements.

- No concerns raised by the External Accountants during review.
- Motion for receipt.

BIRT the 2023-2024 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2023 as reviewed by Kingston, Ross, Pasnak LLP.

Motion: Dr. Bradley Rutherford

Seconded: Dr. Meagan Roy

Carried.

3. The way ahead for this year

- a) External Accountants for PARA's fiscal year ending June 30, 2024

Dr. Koerber provided an overview of the work of the current External Accountants.

- There are no concerns regarding the work of Kingston, Ross, Pasnak LLP.
- Motion for Appointment

BIRT the 2023-2024 PARA membership reappoint the accounting firm of Kingston, Ross, Pasnak LLP. as external accountants for PARA's fiscal year ending June 30, 2024.

Motion: Dr. Bradley Rutherford

Seconded: Dr. Meagan Roy

Carried.

- b) Year ahead – major focuses for 2023-2024

Dr. Yee provided a brief overview of the major areas of focus for the Association in the coming year:

- Negotiations
- Communication and transparency

4. Adjourn

- a) Motion for adjournments

BIRT the 2023-2024 PARA membership adjourns the November 28, 2023 Annual General Meeting.

Motion: Dr. Brandon Christensen

Carried.

The meeting adjourned at 5:28 p.m.